

BOARD FOR CONTRACTORS COMMITTEE
MEETING DRAFT MINUTES

The Board for Contractors Committee (The Committee) met on Monday, July 12, 2010, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

William Rusher, Chairman
Bailey Dowdy
Michael Redifer

The following DPOR staff attended the meeting:

Gordon N. Dixon Director
Mark Courtney, Deputy Director
Eric L. Olson, Executive Director
Adrienne Mayo, Regulatory Boards Administrator
Mindy Spruill, Office Manager
Karen Bullock, Administrative Assistant
Whitney Fulcher, Education Specialist

Chairman William Rusher called the meeting to order at 2:14 p.m.

Call To Order

The Meeting Agenda was approved unanimously. Motion made by **Mr. Redifer** seconded by **Mr. Dowdy**.

**Approval of
Agenda**

The Minutes from the April 19, 2010, Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Redifer**, seconded by **Mr. Dowdy**.

**Minutes
Adopted**

There was no Public Comment.

Public Comment

Items requiring Board action are marked with an asterisk (*):

**Education Provider
Applicants:**

Education Provider Applications*

Applications for proposed education providers and courses were reviewed and the Committee recommendations are as follows:

Sunny Yeatman, Jr. and Donny Groh on behalf of National Elevator Industry Educational Program attended the meeting and addressed the Committee.

**National Elevator
Industry Educational
Program**

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Dowdy**, the Committee unanimously recommended that the Board approve (13 courses) National Elevator Industry Educational Program: DC Generators & Motors, Solid State Theory & Application, Solid State Theory & Application II, Microprocessor Based Control, Hydraulic Controller Theory & Troubleshooting, Re-roping Series, Escalators Series, Door Operator Series, CEO11, Maintenance, Rack & Pinion, Traveling Cable Series, Limited Use/Limited Access Application, CEO16, and Testing Hydraulic Elevators classroom and online courses. Further, the Committee unanimously recommended that the Board deny Asbestos, Osha 10 and Customer Relations Series courses.

Amy Bonilla on behalf of Jade Learning attended the meeting and addressed the Committee.

Jade Learning

After discussion, and a motion by **Mr. Redifer**, seconded by **Mr. Dowdy**, the Committee unanimously recommended that the Board approve (1 class) Jade

Learning – Continuing Education – 3 credit hours (online) Electrical course.

After discussion, and a motion by **Mr. Redifer**, seconded by **Mr. Dowdy**, the Committee unanimously recommended that the Board approve (1 class) BlueVolt - Continuing Education –(3 credit hours -online) Electrical (2008 Significant Changes to the NEC) course.

BlueVolt

After discussion, and a motion by **Mr. Redifer**, seconded by **Mr. Dowdy**, the Committee unanimously recommended that the Board approve American Ground Water Trust WW Continuing Education – (8 credit hours for each classroom course) Ground Source Heating & Cooling, Geothermal Vertical Loop Installer course , retroactive, 2 classes through May 18, 2020.

**American Ground
Water Trust**

After discussion, and a motion by **Mr. Redifer**, seconded by **Mr. Dowdy**, the Committee unanimously recommended that the Board approve NC Electrical Institute 1 class (classroom) Electrical (2008 NEC Changes) Continuing Education – (3 credit hours) course, retroactive through April 1, 2010.

NC Electrical Institute

After discussion, and a motion by **Mr. Redifer**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve Virginia Water Well Association (5 classes): 2010 Fall Field Day, Geothermal Drilling Install, Unknown Factors of Sand Enhance Geothermal Grout, Thermal Conductivity Testing and Intro to Polyethylene Socket & Butt Fusion Continuing Education (8 credit hours) classroom course and Vocational Education (4, 2, 1, 1 credit hours) course.

**Virginia Water Well
Association.**

Thomas Balwin, on behalf of Central Virginia Compliance Consultants attended the meeting and addressed the Committee.

**Central Virginia
Compliance
Consultants**

After discussion, and a motion by **Mr. Redifer**, seconded by **Mr. Dowdy**, the Committee unanimously recommended that the Board approve Central Virginia Compliance Consultants (4 classes): 2009 Plumbing Code Update, 2009 Mechanical Code Update, 2009 Fuel Gas Code Update and 2008 Electrical Code Update (3 credit hours) Continuing Education classroom course.

After discussion, and a motion by **Mr. Redifer**, seconded by **Mr. Dowdy**, the Committee unanimously recommended that the Board approve Dana Smith (3 classes): 2009 Mechanical Code, 2009 Plumbing Code, and 2009 Fuel Gas Code - Continuing Education (3 credit hours for HVAC & PLB and 1 credit hour for GFC) online course.

Dana Smith

After discussion, and a motion by **Mr. Redifer**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve Roto Rooter Plumbing School (5 classes): Backflow Tester Certification, Journeyman Plumbing/Gas Fitter (2 vocational requests and 2 CE requests) retroactive through 2002, Vocational Education (40 credit hours for backflow, 580 credit hours for PLB and GFC) Continuing classroom course.

Roto-Rooter Plumbing School

After discussion, and a motion by **Mr. Redifer**, seconded by **Mr. Dowdy**, the Committee unanimously recommended that the Board deny Delaware Technical & Community College (2 classes): NFPA 70E and Programmable Logic Controllers - Continuing Education (3 credit hours) classroom course.

Delaware Technical & Community College

The Committee took a break at 3:36 p.m. and reconvened at 3:46 p.m.

Break and reconvene

Adrienne Mayo introduced Mindy Spruill as the new Office Manager for the Board for Contractors Licensing section.

New Board Staff

There was no old business.

Old Business

Online Continuing Education Courses

The Committee request board staff to gather online timer data from continuing education providers for their review during their December meeting.

New Business

Continuing Education Course and Reinstatement*

After discussion, and a motion by **Mr. Redifer**, seconded by **Mr. Dowdy**, the Committee unanimously recommended that the Committee reaffirmed the December 2009 Board decision that beginning with January, 2010 license expirations, regulants will only be given a 30 day grace period to complete continuing education. Licenses that are not renewed within 30 days from expiration of the license must apply for reinstatement of the license.

Regulation Review*

After discussion, and a motion by **Mr. Redifer**, seconded by **Mr. Dowdy**, the Committee recommends the Board adapt to include within the Individual License and Certification Regulation language for Certified Accessibility Mechanics and temporary license regulation. The Committee further recommends the Board adapt to include within the Board for Contractor Regulations language for temporary licenses.

Request for Applicant Examination Candidate List

A representative of The Contractor School in New Mexico approach the

Committee requesting a list of applicants approved for examination. The Committee thanked him but advised that no list is generated and, they cannot honor his request at this time. No action was taken by the Committee.

Chairman Redifer entertained a motion to adjourn from **Mr. Rusher**, seconded by **Mr. Redifer** and approved unanimously by the Committee. The meeting adjourned at 4:41 p.m. **Adjourn**

William Rusher, Chairman

Date